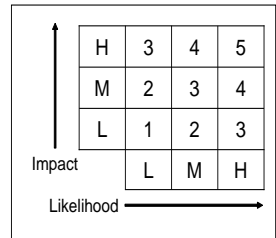


Bishop's Waltham Minibus Group

Risk Assessment for the Minibus

To be confirmed annually by the Minibus Group, ensuring that all Mitigating actions are in place



Risk Levels 3 – 5 **must** have Mitigation in place
 Risk Levels 1 – 2 should have Mitigation in place if resources allow

Risk Assessment by Robert Shields – 09 August 2018

<i>What could go wrong?</i>	<i>Likelihood</i>	<i>Impact</i>	<i>Index</i>	<i>Mitigating Action</i>	<i>Notes</i>
Drivers not competent with the minibus	L	H	3	Licences to be checked and familiarisation sessions to be completed	
Vehicle crash causing injury to passengers or damage to minibus	L	H	3	Drivers encouraged to attend MIDAS training Minibus insurance to cover damage and 3 rd party liabilities	
Minibus breakdown while on a task	L	M	2	Daily inspections prior to journey to be done and recorded Contact numbers for assistance to be in the vehicle	
Secondary injuries following an emergency	L	H	3	Drivers and escorts to undergo annual safety training	
Injuries causes to passengers boarding or alighting from bus, including tail-lift	M	H	4	Drivers and escorts to undergo annual passenger awareness and tail-lift training	
Passengers falling ill on the minibus	M	M	3	Minibus to contain first aid kit, and body fluid spill kit. Drivers and escorts to receive Heart Start training	
Insufficient care for passengers with disabilities	M	M	3	Drivers to be forewarned of all passengers requiring special attention Drivers and escorts to have briefings on helping passengers with disabilities	
Lack of care, intolerance or abuse of children or vulnerable adults	L	H	3	Escorts to be present with DBS certification	
Claims against Minibus Group for injuries sustained or losses incurred	L	H	3	Minibus Insurance to cover all liabilities	