REGISTERED CHARITY NUMBER: 289107

Report of the Trustees and

Unaudited Financial Statements

For The Year Ended 31 August 2024

for

Bishop's Waltham Minibus Group

Butler & Co (Bishops Waltham) Limited
Chartered Accountants
Avalon House
Waltham Business Park
Brickyard Road, Swanmore
Southampton
Hampshire
SO32 2SA

Contents of the Financial Statements
For The Year Ended 31 August 2024

Bishop's Waltham Minibus Group

Report of the Trustees
For The Year Ended 31 August 2024

The trustees present their report with the financial statements of the charity for the year ended 31 August 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Bishop's Waltham Minibus Group provides transport for charitable organisations and affiliated groups in Bishop's Waltham and surrounding parishes and to aged or disabled individuals.

A regular service is provided for lunch clubs in Bishop's Waltham and a weekly Dial-a-Ride service for surrounding areas. Group outings can be booked for other times when the bus is available.

The minibus has 14 passenger seats and can be adapted to take wheelchair passengers. All passengers must wear the fitted seat belts.The drivers and escorts are all volunteers.

The Bishop's Waltham Minibus Group is a Registered Charity (289107) and is managed by the Bishop's Waltham Minibus Group Committee.

ACHIEVEMENT AND PERFORMANCE

The minibus group has continued in its mission to support the local community transport needs. Lunch Club and Dial-a-Ride trips remain popular and are providing an important transport link for the community we serve.

Our volunteer drivers and assistants are crucial to the group being able to provide the minibus service. We thank the drivers and assistants for this important work that they do. We continue to seek new drivers and volunteers and provide appropriate training (including MIDAS driver training) for all those that wish to volunteer with us.

FINANCIAL REVIEW

Financial activities and affairs

The minibus finances remain in a good position at the end of the financial year. The minibus continues to support local Lunch Clubs as well as providing a Dial-A-Ride service for those in need. These services remain popular, which has resulted in a stable level of income for the year.

We have also been successful in applying for and being awarded grant income during the year, as we plan to buy a new minibus in the next 12 months to replace our existing, ageing minibus. Given the age of the current minibus, we have incurred some additional expenditure in the year to maintain and repair as necessary.

The cash reserves of the group are at an appropriate level and provide the funds to allow for the purchase of a new bus and continue operating into the future.

Reserves policy

All reserves held by the group are not restricted for purpose. They are held for the maintenance and replacement of the minibus when required as well as to perform the Group's charitable activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution which was effective from 12 March 1984.

Recruitment and appointment of new trustees

Honorary Officers and Executive Committee members (the Trustees) shall be elected annually in a general meeting.

All members of the Committee shall hold office until the conclusion of the next annual meeting following the date of their appointment.

Retiring members shall be eligible for re-appointment.

Report of the Trustees
For The Year Ended 31 August 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

289107

Principal address

C/O Mrs Sandra Kara MBE
Hunters, Rareridge lane
Bishop's Waltham,
Southampton
Hampshire
SO32 1DX

Trustees

President	Mrs S Kara
Chairman	Mr R Shields
Secretary	Mrs R Shields
Treasurer	Mr J David
Executive Committee:	Mrs R MacDonald Mrs E Houghtton Mrs L Grafen

Others who may be co-opted as a member to attend the annual meeting include:

Any minibus driver wishing to attend.
One representative from each of the Lunch clubs.

Approved by order of the board of trustees on .... and signed on its behalf by:

....
Mrs S Kara MBE - Trustee

Bishop's Waltham Minibus Group

Statement of Financial Activities
For The Year Ended 31 August 2024

	Notes	31.8.24 Unrestricted fund £	31.8.23 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		8,829	1,920
Other trading activities	2	7,422	6,742
Investment income	3	1,470	765
Total		17,721	9,427
EXPENDITURE ON			
Raising funds		11,773	6,965
NET INCOME		5,948	2,462
RECONCILIATION OF FUNDS			
Total funds brought forward		71,968	69,506
TOTAL FUNDS CARRIED FORWARD		77,916	71,968

The notes form part of these financial statements

Bishop's Waltham Minibus Group

Balance Sheet
31 August 2024

	Notes	31.8.24 Unrestricted fund £	31.8.23 Total funds £
FIXED ASSETS			
Tangible assets	5	5,003	6,963
CURRENT ASSETS			
Debtors	6	2,873	752
Cash at bank		70,040	64,253
		72,913	65,005
NET CURRENT ASSETS		72,913	65,005
TOTAL ASSETS LESS CURRENT LIABILITIES		77,916	71,968
NET ASSETS		77,916	71,968
FUNDS	7		
Unrestricted funds		77,916	71,968
TOTAL FUNDS		77,916	71,968

The financial statements were approved by the Board of Trustees and authorised for issue on .... and were signed on its behalf by:

....
Mr J David - Trustee

....
Mrs R Shields - Trustee

The notes form part of these financial statements

Notes to the Financial Statements
For The Year Ended 31 August 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - Straight line over 7 years

Taxation
The charity is exempt from tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objects set out by the governing document at the discretion of the trustees.

The charity does not hold any funds which have particular restricted purposes within the objects of the charity.

2. OTHER TRADING ACTIVITIES

	31.8.24	31.8.23
	£	£
Vehicle earnings	5,086	5,497
Dial-a-ride takings	1,523	1,245
Other income	813	-
	7,422	6,742

 continued...

3. INVESTMENT INCOME

	31.8.24	31.8.23
	£	£
Deposit account interest	1,430	760
NS&I account interest	40	5
	1,470	765

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2024 nor for the year ended 31 August 2023.

5. TANGIBLE FIXED ASSETS

	Motor vehicles
	£
COST	
At 1 September 2023 and 31 August 2024	41,470
DEPRECIATION	
At 1 September 2023	34,507
Charge for year	1,960
At 31 August 2024	36,467
NET BOOK VALUE	
At 31 August 2024	5,003
At 31 August 2023	6,963

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.8.24	31.8.23
	£	£
Trade debtors	1,568	752
Prepayments	1,305	-
	2,873	752

continued...

7. MOVEMENT IN FUNDS

	At 1.9.23 £	Net movement in funds £	At 31.8.24 £
Unrestricted funds			
General fund	71,968	5,948	77,916
TOTAL FUNDS	71,968	5,948	77,916

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	17,721	(11,773)	5,948
TOTAL FUNDS	17,721	(11,773)	5,948

Comparatives for movement in funds

	At 1.9.22 £	Net movement in funds £	At 31.8.23 £
Unrestricted funds			
General fund	69,506	2,462	71,968
TOTAL FUNDS	69,506	2,462	71,968

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	9,427	(6,965)	2,462
TOTAL FUNDS	9,427	(6,965)	2,462

continued...

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.22	Net movement in funds	At 31.8.24
	£	£	£
Unrestricted funds			
General fund	69,506	8,410	77,916
TOTAL FUNDS	69,506	8,410	77,916

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	27,148	(18,738)	8,410
TOTAL FUNDS	27,148	(18,738)	8,410

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2024.

Bishop's Waltham Minibus Group

Detailed Statement of Financial Activities
For The Year Ended 31 August 2024

	31.8.24	31.8.23
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,329	1,142
Grants	7,500	778
	8,829	1,920
Other trading activities		
Vehicle earnings	5,086	5,497
Dial-a-ride takings	1,523	1,245
Other income	813	-
	7,422	6,742
Investment income		
Deposit account interest	1,430	760
NS&I account interest	40	5
	1,470	765
Total incoming resources	17,721	9,427
EXPENDITURE		
Raising donations and legacies		
Insurance and tax	1,224	1,106
Sundries	991	10
Fuel	1,563	1,531
Repairs and service	5,577	2,173
Depreciation of motor vehicles	1,960	1,960
	11,315	6,780
Other trading activities		
Sundries	-	50
Staff training	320	135
	320	185
Support costs		
Governance costs		
Advertising and website	138	-
Total resources expended	11,773	6,965
Net income	5,948	2,462

This page does not form part of the statutory financial statements